



Recruitment of Engineering professionals on contractual basis in pay-scale

RITES Ltd., a Mini Ratna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India is a premier multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

RITES Ltd. is in urgent need of dynamic and hard working professionals as under:

| VC No. | Post | No. of Vacancies | | | | | Total |
|--------|---------------------------------------|------------------|-----|-----------|----|----|-------|
| | | UR | EWS | OBC (NCL) | SC | ST | |
| 19/21 | Resident Engineer (Civil), (GM Level) | 1 | - | - | - | - | 1 |

Age Limit

| Maximum Age | Cut-off date for calculation of Age |
|-------------|-------------------------------------|
| 55 Years | 01.01.2022 |

Minimum Qualifications & Experience

| VC No | Designation & Pay Scale (Rs.) | Minimum Qualification | Minimum post - qualification experience |
|-------|--|---|---|
| 19/21 | Resident Engineer (Civil), (GM Level) (Rs. 1, 20, 000 – 2, 80, 000) | BE/B.Tech/B.Sc (Engg) Degree in Civil Engineering | 21 years |

Experience is defined as under:

Candidates working in Central/ State Govt./ PSU/ autonomous organizations etc in an Executive capacity should have a total experience of 21 years and should currently be working in IDA pay scale of ₹ 90,000-2,40,000 / CDA scale at level 13 in pay matrix of 7th CPC or above. Candidates working in Private Sector or other organizations with experience as indicated should have an annual CTC of at least 21 LPA.

The candidate should have Post Qualification experience of at least 21 Years out of which 6 Years should be in same or similar position of RE/ Team Leader of lenier in infrastructure project of Railways with experience in handling Contracts, Quality Assurance and Project execution of major infrastructure projects as per FIDIC Conditions of contracts, Railway Doubling/ New line in the capacity of Resident Engineer/ team Leader/ Project Manager etc. (Experience in Narrow gauge, siding works, maintenance works, preparation of DPR etc. will not be considered)

*Candidates belonging to General category (and candidates belonging to EWS/SC/ST/OBC(NCL)/PWD applying against unreserved posts) should have first class degree/ minimum 60% marks in Minimum Qualification for consideration against unreserved posts.

Experience shall be calculated as on 01.01.2022.

Note for Educational Qualification:

The candidate should possess Degree recognized by AICTE; from a University incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956. Sections A & B

examination of the Institution of Engineers (India) which is treated as equivalent to Degree by Govt. of India and recognized by AICTE, shall also be accepted.

Selection Process

The applications received shall be screened for eligibility. The candidates may be shortlisted for selection. The company reserves the right to shortlist the number of candidates for selection out of eligible candidates.

The weightage distribution of various parameters of the selection shall be as under:

| | | |
|---|---|------|
| Experience | - | 10% |
| Interview | - | 90% |
| (Technical & Professional proficiency - 60 %; Personality Communication & Competency – 30%) | | |
| Total | - | 100% |

Merit list of only those candidates would be prepared who secure a minimum of 60% in Interview. There will be no qualifying marks in aggregate

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

The candidates shall have to produce copies of educational qualification and experience claimed which shall be verified from the original documents at the appropriate stage and shall be subject to verification from the original source.

Based upon fulfilling the conditions of eligibility; candidates shall be shortlisted for Interview.

Candidates have the option to appear for interview either in Hindi or English.

Relaxations & Concessions

Reservation/ relaxation/ concessions to EWS/ SC/ST/OBC (NCL)/PWD/ Ex-SM/ J&K Domicile would be provided against reserved posts (where applicable) as per extant Govt. orders.

Relaxation in upper age limit to OBC (NCL)/ SC/ ST candidates shall be provided against reserved posts as per extant Govt. orders.

PWD candidates suffering from not less than 40% of the relevant disability shall only be eligible for the benefit of PWD. Such PWD candidates shall be eligible for relaxation of 10 years in upper age limit.

PWD candidates will have to meet the Physical Requirements and Functional Classifications which have been identified for the post as under:

| Vacancy for which identified | Categories for which identified | Functional Classification | Physical Requirements |
|------------------------------|---------------------------------|--|---|
| Resident Engineer (Civil) | Locomotor disability | OA, OL, Leprosy Cured, Acid Attack Victims | S, ST, BN, W, SE, MF, C, R, W, KC, CL, JU, H & RW |
| | Hearing Impairment | HI | |

Functional Classification:

| Code | Functions |
|------|---------------------------|
| OL | One leg affected (R or L) |
| OA | One arm affected |
| OAL | One arm one leg affected |

| | |
|----|--------------------|
| BL | Both legs affected |
| HI | Hearing Impaired |
| LV | Low Vision |

Physical Requirements:

| Code | Physical Requirements |
|------|---|
| S | Work performed by sitting (on bench or chair) |
| ST | Work performed by standing |
| SE | Work performed by seeing |
| RW | Work performed by reading and writing |
| BN | Work performed by bending |
| MF | Work performed by manipulation by fingers |
| C | Work performed by communication |
| W | Work performed by walking |
| H | Hearing/ Speaking |
| KC | Kneeling and Crouching |
| JU | Jumping |
| CL | Climbing |

The above list is subject to revision.

Nature & Period of Engagement

The appointment shall be purely on contract basis initially for a period of one year, extendable until completion of the assignment subject to mutual consent and satisfactory performance.

Note:

- i. **The posting of candidates can be anywhere within the jurisdiction of WDFC**
- ii. **The issue of offer of appointment will be subject to approval of CV by DFCCIL**

Selected candidate shall tentatively be posted in Vadodara. However, selected candidate is liable to be posted anywhere in India as per company requirements

Remuneration

The selected candidates would be paid Basic pay and DA, fixed/variable allowances @ 29% of Basic Pay, HRA/Lease, Contribution to PF, Gratuity as per Payment of Gratuity Act. Other benefits would be as under:

- | | | |
|--|---|--|
| <ol style="list-style-type: none"> a) Leaves b) Maternity Leave/ Paternity Leave c) Medical facility. d) Accident/Death Insurance. e) Leave Encashment. | } | As per company rules applicable to contract employees. |
|--|---|--|

The approximate CTC for the post of General Manager is 29 LPA.

Remuneration mentioned above is only indicative. Actual remuneration shall depend upon place of posting and other terms & conditions of appointment.

Fees

The candidates will have to deposit the under mentioned amount of fees during online application:

| Category | Fee |
|----------------------------|---------------------------------|
| General/OBC Candidates | Rs. 600/- plus applicable taxes |
| EWS/ SC/ST/ PWD Candidates | Rs. 300/- plus applicable taxes |

For any difficulty/ queries regarding fee payment, candidates may contact on following only:

Helpdesk No: 011 – 33557000 Extension Code - 13221

Helpdesk e-mail id: pghelpdesk@hdfcbank.com

Note:

- a) Candidates should note that the fee submitted through any other mode except the mode specified, will not be accepted by RITES and such applications will be treated as without fee and will be summarily rejected.
- b) Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.
- c) Persons with disabilities are given concession in the fee provided they are otherwise eligible for appointment. A PWDs candidate claiming age relaxation/fee concession will be required to submit along with their Detailed Application Form, certified copy of the PWD certificate as per latest GOI format.

How to Apply

1. **Before applying candidates should ensure that they satisfy the necessary conditions and requirements of the position.**
2. Interested candidates fulfilling the above laid down eligibility criteria are required to apply online in the registration format available in the Career Section of RITES website, <http://www.rites.com>.
3. While submitting the online application; the system would generate 'Registration No.' on top of online form filled up by the candidate. Note down this "Registration No." and quote it for all further communication with RITES Ltd.
4. While filling up the required details, candidates are advised to carefully and correctly fill the details of "Identity Proof". Candidates are also advised to note the same and ensure the availability of the same Identity Proof as it will be required to be produced in original at later stages of selection (if called).
5. **After filling up the required details under the "Fill/ Modify Application Form", click on "Make payment". The payment details show the amount to be paid to the bank based on your category. Applications without successful fee payment shall be treated as incomplete and shall be summarily rejected.**
6. The candidates are also advised to keep a copy of Application Form submitted with them and to carry the same at the time of the selection (if called).
7. A copy of this online **APPLICATION FORM** containing the registration number is to be printed, signed, and furnished along with **SELF-ATTESTED SCANNED COPIES** of the following documents in the given order only from top to bottom:
 - a. 2 recent passport size colour photographs
 - b. High School certificate for proof of Date of Birth
 - c. Certificates of Academic & Professional qualifications and statements of marks of all the qualifications for all semesters/years (Xth, XIIth, Diploma/ Graduation/ Post-Graduation as applicable)

- d. EWS/ SC/ST/OBC Certificate in the prescribed format by Govt. of India (if applicable)
- e. Proof of Identity & Address (Passport, Voter ID, Driving Licence, Aadhaar Card etc)
- f. PAN Card
- g. Proof of different periods of experience as claimed in the Application Form (if applicable)
- h. Any other document in support of your candidature
- i. PWD Certificate as per latest format (if applicable).

Application Form along with all the above documents are to be uploaded on the following link; within the date specified for the purpose:

| VC No | Link |
|-------|---|
| 19/21 | https://docs.google.com/forms/d/e/1FAIpQLSc_OggCM4h3fLUw7YSMTFdSgkyKot5yHaY901YnR-iHFC62GA/viewform?usp=sf_link |

Note: Please copy the link and paste into the browser.

The scan of the documents should be of good quality and clearly visible.

8. Please attach copies of experience certificates from your previous employer in respect of claims made by you in your application. In respect of current employment, experience certificate/ joining letter along with last months' salary slips, or, Form 16 and other documents which clearly prove your continuity in the job are to be attached. In case your claim is not established from the proofs submitted by you; your application is liable to be rejected. Please check your claims and certificates submitted by you carefully. Incomplete application, or, insufficient proof would entail rejection of your application. No claims would be entertained at a later stage.
9. For proof of CTC/ salary, candidates shall have to submit a copy of their last Form No. 16/ Earning Card/ salary slip/ Appraisal letter/ any other suitable document.
10. Community certificate (SC/ST/OBC) should be in the format prescribed by Government of India only. OBC candidates included in the Central List with certificate not more than 12 months old (with clear mention of candidate not belonging to "Creamy Layer") in the GOI prescribed format only will be considered for the posts reserved for OBC. EWS certificate should also be as per Gov. of India format.
11. **Hard copies of documents are not to be sent to this office through post/ courier. Documents are to be sent through the mentioned link only.**
12. The **original testimonials/documents along with one self-attested copy** will have to be produced by the candidate(s) at the time of selection (if called).
13. Candidates who have registered online but whose application along with aforesaid documents is not received through link by the due date, their candidature may not be considered. The company reserves the right to consider only such applications which are received along with documents by the prescribed date. RITES Ltd. does not bear any responsibility for any delay for any reason whatsoever
14. Mere applying for the post/ submission of documents/ appearing or qualifying in the selection does not confer any right on the candidates for claiming selection. If it is found that a candidate does not fulfill the advertised eligibility criteria, his/her candidature will be summarily rejected.
15. Candidates should submit only one application for one vacancy and application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates. However, candidates can apply for any number of vacancies.

16. The candidates must submit all the details pertaining to his candidature viz. personal details, educational qualification details, experience details, category etc. Suppression, in this regard, if any, detected on a future date shall render the candidature liable for forfeiture.
17. If any claim made by a candidate is found to be incorrect, his/her candidature shall be summarily rejected.

Venue & Time

Date, time and details of venue of the selection shall be communicated to the shortlisted candidates

General Instructions

1. Management reserves the right to cancel/ restrict/ enlarge/ modify/ alter the selection/ recruitment process at any stage, without issuing any further notice or assigning any reason thereafter.
2. The number of vacancies may vary.
3. Departmental candidates of RITES and candidates working in Government Departments/ PSU shall be allowed to join RITES only after being properly relieved from their parent organization.
4. Before applying, the Candidates must satisfy themselves about their eligibility for the post applied for.
5. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact (s), his/her candidature s liable for cancellation. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
6. The period of training/internship shall not be counted towards post qualification experience.
7. Legal jurisdiction will be Delhi in case of any dispute
8. No train/bus fare / TA / DA shall be payable.
9. In case a candidate is found suitable for a lower post than for which he/she has applied, he/she shall only be considered for the post for which he/she has been found suitable by the selection committee.

Communication with RITES

Any information regarding this recruitment process would be made available on the email address provided by the candidate at the time of registration and/or shall be uploaded on RITES website. Candidates are advised to periodically check the site for further updates.

Candidates are encouraged to go through the detailed advertisement and read the "Frequently Asked Questions (FAQs)" uploaded on RITES website under Career section to solve their queries.

Queries if remaining should be sent to rectt@rites.com only and contain the following particulars:

- i. **VC No.**
- ii. **REGISTRATION/ROLL NO.**
- iii. **NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.**
- iv. **Valid email address as given in the application Communications not containing above particulars shall NOT BE ATTENDED TO.**

Communications not containing above particulars shall NOT BE ATTENDED TO. Any query/ issue should be brought to notice of RITES well in advance of the due date.

RITES will not be responsible for non-submission of application due to issues brought to notice at the last moment. Queries related to information already provided in the advertisement may not be attended to

Important Dates

| S. No. | Particular | Date |
|---------------|---|----------------------|
| 1 | Start date of online registration | 25.01.2022 |
| 2 | Last date of online registration | 12.02.2022 |
| 3 | Last date of submission of soft copy of documents | 12.02.2022 |
| 4 | Date of selection | To be notified later |